

## EQUIPMENT & FACILITIES

### Club Kit

Shirts: Sky Blue & White striped

Shorts: Navy

Socks: Sky Blue

Shirts must be numbered on the back while the Club badge can be added as shown. Generally embroidered badges are longer lasting than printed badges. A PDF of the Club logo can be found at [www.lawfordfc.co.uk/for-managers](http://www.lawfordfc.co.uk/for-managers)

Kit should not be personalised with player initials and shorts should not be numbered as this limits flexibility in its use. The kit remains the property of the Club. Any player leaving the Club must return their kit.

It helps the Club if kit costs are funded by a sponsor (see below) although where this is not possible the Club is also able to provide funding for some teams. The Club does not fund the purchase of ancillary items such as rain jackets, training kits and hoodies.

It is the responsibility of the individual teams to order their kit, it is sensible to always have a couple of spares in case of damage, new players arriving etc.

Recommended kit suppliers include -

[www.directsoccer.co.uk](http://www.directsoccer.co.uk)

[www.discountfootballkits.com](http://www.discountfootballkits.com)

[www.kitking.co.uk](http://www.kitking.co.uk)

[www.prokituk.com](http://www.prokituk.com)

### Kit Sponsorship

As a registered charity, limited companies can treat donations and sponsorship to the Club as tax deductible expenses. When looking for new sponsors (or donations) it's worth highlighting the favourable tax treatment for limited companies. Further information can be found here at [www.gov.uk/tax-limited-company-gives-to-charity](http://www.gov.uk/tax-limited-company-gives-to-charity)

Our registered charity number is 1188884.

As a charity we also need to keep accurate records of donations and sponsorship. It is important that all monetary donations are made via the Club and where a business donates kit (through sponsorship) we have a record of the cost of the kit - please ensure that a copy of all receipts for sponsored kit are passed the Club Treasurer.

Sponsors related to products, services or other activities that are to be detrimental to the welfare, health and general interest of young people or otherwise considered inappropriate are prohibited by the FA for youth & junior teams. Products related to alcoholic drinks, breweries and gambling are unlikely to be permitted under any circumstances. Reference to a public house or restaurant may be permissible unless the establishment primarily exists for the supply and consumption of alcohol



## **Keys**

A set of keys for the car park gate, the gate behind the Clubhouse and to unlock the goals can be obtained from Dave Atton ([attondb@aol.com](mailto:attondb@aol.com)).

## **Changing Rooms**

Use of the changing rooms is prioritised to the senior teams and U18s. All other players normally arrive for fixtures in their kit. Parents / carers are responsible for washing their child's kit. The Changing rooms can be made available, should they be required for other age groups if available, especially in poor weather.

## **Expenditure**

All expenditure made on behalf the Club must be agreed with the Club Treasurer in advance.

## **Training Arrangements**

It is usual for teams to train at least once a week throughout the season. New teams are encouraged to train on a Saturday morning where there is no restriction on the start time or the amount of space that is needed. If, however Saturday training is not possible then teams need to be added to the midweek training schedule that is in place to manage the limited space and time during the darker months. Managers need to speak to Carl White (07740098707 – [carl.2.white@hotmail.com](mailto:carl.2.white@hotmail.com)) to understand where there are free slots.

During the winter months the training pitch is heavily used, it is common that by December the pitch is waterlogged and unusable. Teams have the option of training away from School Lane on an artificial pitch or indoors if required. It is the responsibility of the individual team manager to make these arrangements and agree payment with Club Treasurer in advance. It is worth noting that most of the local facilities are booked by the summer for winter training.

## **Known Winter Training Facilities**

- East Bergholt High School
- University of Essex
- Harwich Leisure Centre
- Stanway School
- Goals @ St Helena School
- Philip Morant School
- Colne School Brightlingsea
- Manningtree High School (Not a great outdoor surface)
- Leisure World (Northern Gateway – Opening Summer 2021).

Where a number of teams are trying to get into the same facility it would make sense for one of the managers to try and co-ordinate for all teams.

Any questions on this should be aimed at the managers of older age groups who have experience trying to arrange winter training.

## Coaching Qualifications

As a minimum ALL coaches **must** attend achieve FA Level 1 coaching qualification. The course introduces basic level of coaching and also goes through the important subjects of Child Welfare/Safeguarding and emergency first aid.

If coaches are interested in furthering their coaching experience, then it is recommended that coaches also attend the FA Level 2 course.

To book any of the courses go to [FA Learning: Log in to the site \(thefa.com\)](https://www.thefa.com/learning). The costs of these courses will be covered by the club. Normally you book and pay yourself and then the club will reimburse you.

Level 3 (UEFA B), Level 4 (UEFA A) and Level 5 (UEFA Pro) are all aimed at coaches who are working within the professional game (including academies and development centres). If a coach wishes to participate in these courses, then it is likely to be done so at their own expense.